

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, May 13, 2024

4:15 p.m.

I.T. Training Room, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to order & roll call.* The meeting was called to order by Chair Lindsey Charles. Present: Commissioners Alan Kasehagen, Donna Lewis, and Hap Freund. Staff members Graciela Reynoso and Erik Uchida were present.
2. *Public comment.* Nobody wished to make a public comment.
3. *Approval of the minutes from the Civil Service Commission Meeting on March 11, 2024.* A motion to approve the minutes from the Civil Service Commission meeting on March 11, 2024 was made and seconded. The motion was approved by all Commissioners.
4. *Discussion About Adding Mediation to the Civil Service Hearing Procedures.* Ms. Lewis asked Human Resources Director, Wendy Levy, if there was a response to the seven points that were made during the March 11th Civil Service Commission meeting regarding the addition of mediation to the City's Civil Service Hearing Procedures. Ms. Levy stated that the response is going through a final review and would then be sent to the Commission. Assistant City Attorney, John Doimas, stated that the new City Administrator, Kelly McAdoo, would be starting next week and that it is important for her to review the Commission's request and the response from City staff. Mr. Doimas stated that the response would be ready by the time of the next Civil Service Commission meeting on July 1st. Mr. Kasehagen requested that City staff send out a draft of the response prior to the next Civil Service Commission meeting so that the Commission would have time to review it. Mr. Doimas agreed to send a draft of the response by June 13th. The Commission agreed to continue the discussion regarding mediation at the next Civil Service Commission meeting on July 1st.
5. *Discussion on the Recruitment for Vacant Civil Service Commission Position.* Mr. Freund introduced Craig Smith to the Commission. Mr. Smith applied for the vacant Commission seat and was awaiting confirmation.
6. *Discussion of Upcoming Hearings.* Mr. Uchida stated that the hearing that took place on April 29th, 30th, and May 1st would be continued on June 3rd and 4th. Mr. Uchida also stated that there were no other upcoming hearings at this time.
7. *Topics for next meeting.* Continued discussion on adding mediation to the Commission's Hearing Procedures.
8. *Adjournment of Meeting.* A motion to adjourn the meeting was made, seconded, and approved.